

Poster Abstract Application for the APWCA 2018 National Clinical Conference

All Abstract applications must be electronically submitted using this application form and emailed to:

Email: abstracts@apwca.org

Please complete this entire application and sign the document affirmation statement found at the end of this document. ALL sections must be completed for ALL abstract submissions.

1. **Title of Abstract:**

2. **Primary Author's Name:**

3. **Additional Authors:**

4. **Primary Authors Institution:**

Primary Author's Address:

5. **Primary Author's Phone Number:**

6. **Primary Author's Email:**

7. **Has This Information Been Previously Published or Presented? YES or NO**

If Yes, Where and When?

8. **Does Your Presentation Involve Comments or Discussions Concerning a Non-FDA Approved Use of a Medical Device or Pharmaceutical? YES or NO**

If Yes, Please Explain:

9. **FINANCIAL DISCLOSURE:** Please acknowledge the sources of funding and other support. Please list companies or organizations with a financial interest in your abstract's subject matter.

Abstract Guidelines:

Please adhere to the following regulations:

1. All abbreviations must be defined with the first use.
2. Use generic drug or device names. Brand names may be used only if the drug or device is part of a clinical trial or there is no generic alternative; however they may not be used in the title. Posters that do not adhere to the rule will be removed from display. You may use an asterisk to identify a product name in small print at the bottom of the poster.
3. Presentations that constitute promotion and advertising will not be accepted. This includes the pervasive or inappropriate use of logos. No company product information may be displayed or disseminated in conjunction with the poster presentation.
4. You must disclose any financial arrangements or assistance that you have received from a corporation or institution, such as the underwriting of a cost of a presentation. This disclosure must be made on the application in the applicable area.
5. All abstracts proposals must include the following:
 - Abstract title
 - Author(s)
 - Structured abstract including the following information:
 1. Goal and objective
 2. Purpose or rationale
 3. Methodology
 4. Discussion or conclusion
6. The abstract is limited to 500 words (not including references).
7. Abstracts can be submitted in Word, PDF or Text files
8. Presenters **MUST** register for the conference (General Sessions). Presenters are responsible for making their own travel and hotel arrangements.
9. Presentations that have been previously presented or published are eligible for submission as long as previous publication or submission is noted upon submission.
10. Each individual may submit more than one abstract regardless of designation as author or co-author.

File Submission:

Submit 2 files: Application form and Abstract

Name the files indicating author's last name and the abstract number (in case author submits multiple abstracts) as follows:

<LastnameFirstname>-<abstract #>-application [i.e., WashingtonGeorge-1-application]

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Affirmation Statement and Signature:

By my signature below, I agree to and understand the following:

1. If selected for poster presentation, I give permission for my abstract to be published in the Conference Syllabus, the APWCA E-Newsletter, the APWCA website or any other publication of the APWCA.
2. I agree to have the abstract intact and on the poster board from the beginning to the end of the poster exhibit sessions as specified in the guidelines posted on the APWCA website www.apwca.org.

Signature:

Date:

Signature of the first author or presenter must be present for acceptance. Signature may be electronic or simply your name typed above.

Both the application and your abstract MUST be emailed as attachments to: **abstracts@apwca.org**

If you encounter any difficulties with your submissions or have any further questions, please contact the above or APWCA Headquarters at abstracts@apwca.org or (337) 541-2240.